CITY OF TURLOCK
CIVIL RIGHTS / ADA
COMPLAINT/GRIEVANCE FORM

If you believe you or someone else has experienced a civil rights violation, please tell us what happened. If you could like to talk with someone prior to submitting a complaint, please call Turlock Transit at (209) 668-5600.

Section 1: Contact Information

You are not required to provide your name or contact information. If you want to remain anonymous, leave this section blank. If you choose to provide your contact information, we will only use it to respond to your submission.

Name (First/Last): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: (_____)_____

Email Address: _____

Section 2: Personal Characteristics

Please identify any of the personal characteristics you believe influenced the way you were treated during this particular incident:

- ☐ Age
- ☐ Disability
- ☐ Family / Marital / Parental Status
- ☐ Gender Identity
- ☐ Genetic Information
- ☐ Immigration / Citizenship Status
- ☐ Language
- ☐ National Origin
- ☐ Pregnancy
- ☐ Race/color
- ☐ Religion
- ☐ Sex
- ☐ Sexual Orientation
- ☐ None of these apply
- ☐ Other _____

Section 3: Personal Description

In your own words, please describe what happened. Please share details such as the date, time, location, names of individuals involved (if known) or other identifying details, if known.

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You may attach additional pages if needed

Section 4: Submission

Please complete and submit this form to the City of Turlock as soon as possible after the alleged incident. You can submit the form using either of the following two methods:

- **Mail**. Send the form via mail to City of Turlock, Attn: ADA/Title VI Coordinator, 156 S. Broadway, Ste. 230, Turlock, CA 95380.
- **Email**. Send the form to ploehr@turlock.ca.us with "Civil Rights Complaint" or "ADA complaint" (as appropriate) in the subject line.

Once we receive your report, we'll assign staff to investigate it. We will engage and include the appropriate personnel based on the allegations in the report. Once we determine the next steps, we will contact you with more information *(if you provided contact information)*.

For more information, please visit the Turlock Transit Civil Rights webpage at turlocktransit.com/civil-rights or the ADA webpage at turlocktransit.com/ada.